



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
**Governance Subcommittee Meeting**  
**September 12, 2017**  
**6:30 PM**

**Agenda**

**Subcommittee Board Members:**

Valerie Cuevas, Chair  
Tom Panas

**Location:**

Alvarado Adult Education Center  
5625 Sutter Avenue, Room 1  
Richmond, CA 94804

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**I. Opening Procedures**

- A. Roll Call & Introductions
- B. Approval of Agenda
- C. Approval of Meeting Minutes – June 19, 2017 & July 18, 2017
- D. Public Comment

**II. Discussion Items**

- A. Continued review of School Site Committees structure, bylaws, and protocols, regarding:
  - Comparison of various SSC bylaws (see attachment)
  - Review of conversations between Mr. Trujillo and CDE regarding SSC Bylaws
  - Language of Meetings
  - Status of new training being planned by Community Engagement to better equip SSCs for properly evaluating allocation of site-based funding
- B. Continued review of subcommittee recommendation to Board regarding Resolution 19-1617 (Limiting Campaign Contributions to Candidates for the West Contra Costa Unified Board of Trustees)
  - Discuss Campaign Contribution and Expenditure Limits Memo from Lozano Smith dated July 08, 2016
- C. Continued review of CSBA's suggested new Board Bylaw 9012 regarding Board Member Electronic Communication
- D. New review of LCFF Statute EC Section 52060(d) & DLCAP committee function and organization

**III. Action Items**

- A. Receive and approve update of School Site Committees structure, bylaws, and protocols
- B. Receive and approve update of subcommittee recommendation to Board regarding Resolution 19-1617 (Limiting Campaign Contributions to Candidates for the West Contra Costa Unified Board of Trustees)
- C. Receive and approve update of Board Bylaw 9012 regarding Board Member Electronic Communication
- D. Consider approval of DLCAP committee function and organization

**IV. Governance Subcommittee Meeting Schedule**  
**Schedule next subcommittee meeting dates**

**V. Adjournment**

*Members of the public may speak on individual items of interest on the agenda as the items are discussed.*